

POSITION OPENING

POSITION:	PHLEBOTOMIST	STATUS:	PART TIME
DEPARTMENT:	LABORATORY	HRS/PAY:	VARIES
SUPERVISOR:	LYNDSAY MILLER JACKIE SANSIG	JOB GRADE:	S-6

RESPONSIBILITIES

A part time position is available in the laboratory responsible for performing venipuncture/ capillary puncture, swab collecting and other specimen collection techniques on patients of all ages. No designated shift but position primarily involves day and evening hours and will include holidays and weekends as scheduled. Performs related clerical duties as required. Phlebotomy training preferred, with one to two years experience in the medical field preferred. Typing skills and knowledge of medical terminology and transcription desirable. Must possess good interpersonal skills.

Physical demands: Moves throughout the department and the hospital the majority of the shift. Minimal lifting required.

JOB DESCRIPTION

Job description outlining responsibilities and qualifications is available in Human Resources. Application for the position indicating qualifications can be written or e-mailed and must be submitted to Barb Kostok, Human Resource Director.

Date Needed To Start: As Soon As Possible

Posting Period: 05/31/2024 - 06/04/2024

Application Deadline: Noon: 06/05/2024